

ESL Academy Honor Code

The Honor Code is the heart of integrity at ESL Academy and gives students and staff guidance on self-governance. The Honor Code affirms ESL Academy's commitment to high standards of conduct. Committing an Honor Code Offence requires discipline, and in extreme cases, may result in the termination of students.

I. Honor Code Responsibilities. It is the responsibility of students and staff to:

- Obey and support the enforcement of the Honor Code.
- Refrain from lying, cheating, or stealing.
- Refrain from behavior that impairs student educational opportunities or staff capacity to perform duties.

II. Honor Code Offences. The following are considered offences under the Honor Code:

A. Academic Dishonesty:

- **Plagiarism as the deliberate representation of another's words, thoughts, or ideas as one's own**
- **Falsification or fabrication of information in an academic assignment.**
- **Cheating on examinations or other academic assignments.**
- **Forging, falsifying, or misusing school documents, records, or other resources.**
- **Assisting or aiding another to engage in acts of academic dishonesty.**

B. Conduct Affecting Persons:

- **Fighting** or other conduct that endangers or inflicts physical injury upon another.
- **Unwelcome sexual advances or harassment** that creates an intimidating or demeaning environment.
- **Threats or intimidation** that abuses, disparages, or that poses emotional or physical risk to another.
- **Discrimination** based on race, ethnicity, origin, religion, creed, sexual orientation, gender, age, or disability.
- **Illegally possessing, selling, or carrying** a weapon or controlled substance, openly or concealed.
- **Illegally operating** a motor vehicle while impaired by alcohol, drugs, or other substances.

C. Conduct Affecting Property:

- **Stealing, destroying, damaging or misusing** property belonging to ESL Academy.
- **Violating school policies** regarding use of resources such as computers, equipment, or supplies.
- **Trespassing** upon offices, classrooms, or unauthorized intrusion into school records.
- **Loitering in the common areas** which includes sitting on cars in the parking lot that are not your own.
- **Smoking in the common areas** that are not declared a designated smoking area by the Landlord.
- **The toilet rooms, urinals, sinks, wash bowls and other apparatus** shall not be used for any purpose other than that for which they were constructed, and no foreign substance shall be thrown therein.

D. Conduct Affecting the Integrity of ESL Academy:

- **Knowingly abusing a position of trust** or responsibility within ESL Academy.
- **Using the name of ESL Academy** or the names of students or staff without consent.
- **Knowingly misrepresenting academic performance** to gain an undue advantage.
- **Knowingly violating school policies** designed to protect the integrity and welfare of ESL Academy.

Name

Signature

Date

* Adapted from the University of North Carolina at Chapel Hill Honor Code.